NOTICE

WE OFFER THE FOLLOWING SERVICES AT A FEE:

- 1. APTITUDE TESTING FOR IDENTIFICATION OF SUITABLE TRAINEES AND EMPLOYEES
- 2. RESEARCH UNDERTAKINGS IN EDUCATIONAL ASSESSMENT
- 3. REPLACEMENT OF LOST/DAMAGED CERTIFICATES
- 4. PRODUCTION OF CERTIFICATES BY ACCUMULATION

THE MALAWI NATIONAL EXAMINATION BOARD EXECUTIVE DIRECTOR'S OFFICE

2 2 JUN 2020

P.O. BOX 191

- 5. VERIFICATION OF CERTIFICATES AND NOTIFICATION OF RESUTS SLIPS ISSUED BY MANEB
- 6. GRADE EQUATING OF MSCE CERTIFICATES TO THOSE ISSUED BY OTHER EXAMINING BODIES ADMINISTERING 'O' LEVEL EXAMINATIONS
- 7. AUTHENTICATION OF MANEB CERTIFICATES
- 8. PRODUCTION OF ACADEMIC TRANSCRIPTS FOR LOCAL AND INTERNATIONAL PURPOSES
- 9. FORENSIC HANDWRITING ANALYSIS
- 10. PROVISION OF METADATA FOR RESEARCH
 PURPOSES.

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REQUIREMENTS FOR CERTIFICATE REPLACEMENT

- 1. APPLICATION LETTER, WITH APPLICANT'S FULL AND TRUE CONTACT DETAILS (INCLUDING PHONE NOs.), STATING HOW THE CERTIFICATE GOT LOST
- 2. POLICE REPORT ON THE LOSS
- 3. LETTER FROM APPLICANT'S FORMER SCHOOL (WHERE HE/SHE SAT FOR THE EXAMINATION)
- 4. LETTER FROM APPLICANT'S VILLAGE HEAD/ PASTOR/SHEIKH/ EMPLOYER
- 5. COPY OF NATIONAL ID

CHANGE OF NAMES ON CERTIFICATES

MANEB DOES NOT CHANGE OR CORRECT NAMES ON CERTIFICATES

